



BOARD OF PUBLIC WORKS AND SAFETY

MEETING MINUTES

Meeting Date: March 16, 2022

MEMBERS

TRENT A. MCCAIN ESQ., PRESIDENT ~ PRESENT

ARLENE D. COLVIN ESQ, VICE PRESIDENT ~ PRESENT

ANGELA LOCKETT ESQ, MEMBER ~ PRESENT

MARIANETTA L. BARBER, CLERK ~ RAVEN K. HALL - PROXY

*Board President McCain welcomed back the Board/Staff to the first “in-person” meeting in 2 years. He also advised that meetings will continue to be available through Zoom & Facebook Live Feed. *

MINUTES

APPROVAL OF MEETING MINUTES

March 2, 2022

– Adopted & Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

CLAIMS

Ratification of Claims paid on March 11, 2022

○ 110-1 – GENERAL FUND		\$20,185.15
○ 220-2 – LOCAL ROADS & S	\$12,523.83	
○ 220-4 – PARKS DEPARTMENT	\$5,000.00	
○ 221-2 – HEALTH/HUMAN SE	\$391.74	
○ 222-6 – COMMUNITY DEVELOPMENT	\$67,718.00	
○ 230-0 – MAYOR’S DONATION	\$373.16	
○ 230-8 – SOCIAL SERVICES	\$616.00	
○ 240-2 – PROTECTIVE SERVICES	\$1,258.50	
○ 248-2 – SAFE & THRIVING	\$510.00	
○ 248-9 – COVID-19 HEALTH	\$3,903.68	
○ 249-0 – COVID-19 ESG	\$7,083.26	
○ 250-3 – REDEVELOPMENT C	\$5,092.50	
○ 444-5 – CONSOLIDATED AREA	\$4,346.21	
SPECIAL REVENUE		\$108,816.88

○ 221-5 – AMBULANCE NON-R	\$3,319.89
○ 224-0 – PUBLIC SFTY INCOME TAX	\$30,116.97
○ 242-6 – HOME PROGRAM	\$24,433.81
○ 880-1 – FIRE PENSION FUND	\$36,000.00

TOTAL CLAIMS PAID \$222,872.70

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Ratification of Claims paid on March 15, 2022

○ 1101 – GENERAL FUND	\$432.20
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TOTAL CLAIMS PAID \$432.20

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Approval of Claims to be paid on March 18, 2022

○ 110-1 – GENERAL FUND	\$232,113.97
○ 220-1 – MOTOR VEHICLE H	\$3,319.50
○ 220-2 – LOCAL ROADS & S	\$85,354.42
○ 220-4 – PARK DEPARTMENT	\$1,511.00
○ 221-2 – HEALTH/HUMAN SE	\$2,425.33
○ 222-1 – LNDFL CLOSURE	\$1,490.00
○ 222-5 – VEHICLE AUCTION	\$1,778.15
○ 222-6 – COMMUNITY DEVELOPMENT	\$18,268.53
○ 241-6 – HEALTHY FAM 2010	\$10,730.61
○ 241-8 – BIO-TERRORISM	\$1,100.00
○ 242-7 – COMP COURT	\$1,794.00
○ 243-5 – ESG-SHELTERS	\$13,600.00
○ 243-8 – FAIR HOUSING PR	\$174.54
○ 245-0 – GREEN URBANISM	\$3,703.04
○ 246-7 – FHAPP-FAIR HSG	\$200.00
○ 246-9 – HIV PREVENTION	\$227.61
○ 248-2 – SAFE & THRIVING	\$1,900.00
○ 248-9 – COVID-19 HEALTH	\$6,430.92
○ 249-3 – INFANT MORTALITY	\$1,520.00
○ 250-4 – MEDIA FUND	\$490.68
○ 251-8 – J-PIT/LNDFIL MT	\$173.31
○ 444-5 – CONSOLIDATED AREA	\$536.63
○ 444-7 – LAKEFRONT	\$3,637.50

○ 890-3 – WCI/UCI BENEFIT	\$3,797.15	
SPECIAL REVENUE		\$164,162.92
○ 220-9 – CEDIT	\$5,941.40	
○ 221-5 – AMBULANCE NON-R	\$2,079.64	
○ 224-0 – PUBLIC SAFETY INCOME TAX	\$50,424.76	
○ 242-6 – HOME PROGRAM	\$2,125.00	
TOTAL CLAIMS TO BE PAID		\$456,847.69

CORRESPONDENCE AND AGREEMENTS

CORRESPONDENCE FROM THE FIRE DEPARTMENT

Resignation Notice of Firefighter/EMT Richard Spencer respectfully submitted. Firefighter Spencer began his employment as a firefighter for the City of Gary, September 4, 2018, totaling (3 years, 6 months) of service. He is resigning from his position, effective March 1, 2022.

– **Approved**

A. Lockett - Yes
A. Colvin - Yes
T. McCain – Yes

Retirement Notice of Firefighter/EMT Larry Tillman II respectfully submitted. Firefighter Tillman began his employment as a firefighter for the City of Gary, September 28, 2005, totaling (16 years) of service. He is retiring from his position effective February 21, 2022.

– **Approved**

A. Lockett - Yes
A. Colvin - Yes
T. McCain – Yes

Retirement Notice of Engineer Lorenzo Anderson respectfully submitted. Engineer Anderson began his employment as a firefighter for the City of Gary, January 16, 1998, totaling (24 years) of service. He is retiring from his position effective March 11, 2022.

– **Approved**

A. Lockett - Yes
A. Colvin - Yes
T. McCain – Yes

Contract ratification with Target Solutions to provide software to support data collections sharing services and for information and compliance training. The Fire Department has worked with Target Solutions for several years, and the original agreement contains an automatic renewal provision. The term for the amendment is December 31, 2021 until December 30, 2022. Contractor shall be paid an amount not to exceed \$18,057.00.

– **Approved**

A. Lockett - Yes
A. Colvin - Yes

T. McCain – Yes

Contract with Aladtec to provide personnel management software. The term of the Contract is from December 15, 2021 until December 14, 2022. Contract shall be paid an amount not to exceed \$12,168.00.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Request to Advertise – Seasonal Lawn Care Vendors. The Public Works Department is requesting to advertise for Seasonal Lawn Care Vendors for the upcoming 2022 Season.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Request to Advertise – Tree Cutting and Removal Services. The Public Works Department is requesting to advertise for Tree Cutting and Removal Services for the current year (2022).

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Contract ratification with Mark International, LLC to pay past due invoices for security services. The effective date of the Contract shall be March 9, 2022 until the final past due payment has been made. Contractor shall be paid an amount not to exceed \$5,040.00.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Permit Request for Soil Borings – Terracon – 39th Avenue between Virginia and Louisiana Streets. Terracon has requested a permit to perform geotechnical investigation at the subject location. This work is for a proposed sanitary sewer project by the City of Hobart. The work will take place upon approval and will take two days to complete. Traffic control plans have been submitted and are found to be acceptable.

Recommendation is contingent upon:

- 1. All requirements in the attached Right-of-Way Permit Requirements shall be followed.**
- 2. Small diameter boring holes are exempt from fees per the ordinance.**
- 3. Geocon shall notify affected property & Business Owners, schools, police, fire, GPTC and Board of Public Works.**

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Request for Lane Closure, Detour, and Bridge Removal – Lake Street Between 3rd Avenue and Birch Streets – Federal Highway Administration/National Parks Service. The work for this project is to remove the pedestrian bridge for the Douglas Center in preparation for the bridge's replacement. The detour will use 3rd Avenue, Grand Boulevard, and Birch Streets. Construction is scheduled to begin June 6, 2022 and end July 10, 2022.

Recommendation is contingent upon:

1. Payment of the \$1,000 fee per ordinance.
2. All Right-of-Way Permit Requirements shall be followed.
3. Petitioner shall notify Public Works upon completion to schedule a final inspection of the restoration.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Request for Permit for Water Service Repair – A1 Suburban Plumbing – 1037 Stevenson Street to perform private water service repair at the subject location. The work will take place upon approval and last one day. The sidewalk will be removed and replaced.

Recommendation is contingent upon:

1. Any disturbance shall be restored to the attached specifications.
2. A fee of \$40.00 shall be paid.
3. Contractor shall contact Public Works to inspect the restored surface after completion.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

CORRESPONDENCE FROM THE POLICE DEPARTMENT

Contract with MASMEDIA7 to create and produce a promotional recruitment video for the City of Gary Police Department. The term of the Contract shall be from March 9, 2022 until the Contract is completed. Contractor shall be paid an amount not to exceed \$5,000.00.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

CORRESPONDENCE FROM THE COMMUNITY DEVELOPMENT DEPARTMENT

Approval of Subrecipient agreement – ESG-CV2-Rebuilding the Breach Ministries Inc. The Community Development Department is requesting approval of the attached agreement between the City of Gary Community Development Department and Rebuilding the Breach Ministries Inc.

ESC-CV2 funds in the amount of \$120,000 will be used for the renovation of the Lydia House Homeless Shelter which is located at 3815 Pierce Street. Rebuilding the Breach Ministries Inc. operates the emergency shelter to provide a safe and secure place for homeless women

without children. Residents are housed for up to 90 days and the facility serves approximately 24 persons.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Abstain

Approval of CDBG Agreements – Gary Commission for Women (Shelter Operations) - \$150,000. CDBG funding will be used for the operations of the Shelter which is an emergency facility that provides confidential comprehensive residential and non-residential services to women, men, and children who are victims of domestic violence and sexual assault. Shelter services provided are designed to support and enhance for clients who are homeless. Residential clients are housed up to 45 days with extensions granted on an as-needed basis.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Approval of CDBG Agreements – Gary Code Enforcement Department (Code Enforcement) - \$231,233. CDBG funds will be used for operating costs for the removal of blighting conditions in the City of Gary in designated areas where neighborhoods are significantly deteriorated, on-going redevelopment efforts are in place, or revitalization opportunities exist. Operating costs will include salaries and overhead costs associated with property inspections and follow-up actions (such as legal proceedings) directly related to the enforcement (not correction) of state and local codes.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Approval of CDBG Agreements – Gary Health Department (STD Program) - \$41,101. CDBG funding will be used to promote healthy living through education, prevention, protection, and intervention of sexually transmitted diseases to low to moderate income persons by making available convenient and affordable STD testing.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Approval of CDBG Agreements – Gary Health Department (LPP Program) - \$29,500. CDBG funding will be used to provide for the testing, monitoring of results, documentation of elevated blood lead levels (EBLLs), and full case management services for low to moderate income children and/or adults at risk.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Approval of CDBG Agreements – Gary Human Relations Commission (Fair Housing/Employment Rights) - \$85,000. CDBG funding will provide for the conduct of human rights counseling services to low to moderate income Gary residents who feel that they have been discriminated against in the areas of housing, employment, education and public accommodation. Funding will also promote fair housing awareness to housing service providers and community leaders with specific emphasis to the disadvantages/barriers in housing for disabled persons, veterans, and homeless individuals.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Approval of CDBG Agreement – Gary Redevelopment Department (Demolition) - \$400,000. CDBG funds will be used for the operations of the clearance and demolition of 30 unsafe structures throughout the City.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Receive and opening of CDBG Senior/Emergency Rehabilitation Bids. On March 9, 2022 bids were let for CDBG Senior and Emergency rehabilitation work on the various properties. Accordingly, we are requesting the Board of Works receive and open the bids Wednesday, March 16, 2022.

- Quality & Trust Certified
 - 4233 West 21st Place \$5,500.00
 - 1068 Harrison Blvd \$8,954.00
- TMC Contractors
 - 4233 West 21st Place \$5,880.00
 - 1068 Harrison Blvd \$9,210.00
 - 2268 West 10th Ave \$24,140.00

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

CORRESPONDENCE FROM THE OFFICE OF SUSTAINABILITY AND ENVIRONMENTAL AFFAIRS

Contract with Metric Environmental to provide various environmental services for the City of Gary. The term of the contract is from February 1, 2022 until January 31, 2023. Contractor shall be paid an amount not to exceed \$90,900.00.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Ratification of Contract with Gasvoda & Associates to provide various maintenance services at the City of Gary Landfill. This Contract was previously approved by the Board of Public Works; however, the amount on that Contract was incorrect. The term of the contract is from November 1, 2021 until October 31, 2022. Contractor shall be paid an amount not to exceed \$14, 786.00.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

UNFINISHED BUSINESS ~ None

NEW BUSINESS ~ None

PUBLIC COMMENTS ~ Board Member Angela Lockett introduced new City Attorney Celona Hayes. Board President McCain announced there will be NO MEETING on March 23, 2022. The next meeting will be March 30, 2022.

APPROVED and ADOPTED on March 30, 2022.



Trent A. McCain, President



Arlene D. Colvin, Vice President



Angela Lockett, Member